

## **Norms recommended for the shipment of works to publish in Veterinaria Organización and in their means of official expression REDVET**

Those who want to publish in anyone of the portals [Veterinaria.org](http://www.veterinaria.org) or specifically in [Revista Electrónica de Veterinaria.org REDVET](http://www.veterinaria.org/revistas/redvet) with **ISSN nº 1695-7504**, can send their scientific works of investigation, revision, tesina, doctoral thesis, clinical cases, popularization articles, opinion, technicians, letters to the director, etc. to anyone of these mails: [redaccion@veterinaria.org](mailto:redaccion@veterinaria.org) o [redvet@veterinaria.org](mailto:redvet@veterinaria.org)

REDVET will maintain a **monthly** rhythm and possibly it will be able to publish extraordinary numbers or monographs. Their structuring is amendable, but since it is a means of official expression of Veterinaria Organization and that it is at the same time a way of information, formation and inter-communication among the members of the Comunidad Virtual Veterinaria, it will try to maintain a logical balance among the scientific articles, technicians, opinions and others, and then being able to have in each number these sections:

- **Editorial or Notes of Writing:** dedicated to the succinct treatment of conceptual, methodological or functional topics, being able to include Communication, Novelties, News, Reports or Studies here.
- **Articles:** it will be the main section where the collaborations related with **Veterinary Sciences** will be included. These in turn will try to classify for types (Review, Investigation, Education, Technicians, Clinical Cases, Professional Opinion, etc.) and for specialties (Medicine-surgery, Animal Production, Food Hygiene, Environment, etc.) and they will be able to identify for species (Small Animals, Exotic, Acuiculture, Bovine Production, Small Ruminant, Horses Production, Swinish Production, Aviculture, etc.)
- **Brief clinical cases:** section dedicated to share practical experiences of real cases that doesn't have to be special but graphics are necessary with at least a representative image.
- **Letters to the director:** with relative topics to the editorial politics of the magazine or works previously published in them.
- **Others:** in response to the surveys, polls of opinion and preferences sufficiently contrasted and agreed by consensus.

### **Summaries**

If you want to participate as an author you should send the summary of the work to [redvet@veterinaria.org](mailto:redvet@veterinaria.org) or [redaccion@veterinaria.org](mailto:redaccion@veterinaria.org)  
When your work is accepted, you will be communicated and you will have a term to send the complete work, including the illustrations.

**They will be published scientific works of investigation, revision, thesis, doctoral thesis, magisterial conferences or reports, revision works, short communications, posters, clinical cases, popularization articles of opinion, technicians or others of any specialty in the field of the Veterinary Sciences** (medicine sector and health, sanity, surgery, agricultural, animal production, nutrition, environmental...) at regional, national and international level, taking the advantages that Internet offers, these are all the Topics of Veterinary on any specialty and species.

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The topics will be able to be approached from the clinical, educational, experimental aspect of investigation, popularization or others.

It will be given special preference to **original and unpublished works**. However, works that had already been presented in written or oral form and related to any aspect of Veterinary will be accepted. In case of previous publications the author or person that facilitates them because of being authorized will say the source clearly: magazine, congress or URL adress.

There is not limit in the number of works that each author wants to present.

**The favorite language is Spanish**, although works will also be admitted in Portuguese, French and English and exceptionally in any other language.

It is suggested that the summary of each work includes:

- 1. Title**
- 2. Authors and work place** with zip code, email and nick.
- 3. Key words**
- 4. Work summy**
- 5. Type of Work**
- 6. Description of the resources**

With respect to the formal aspects of presentation:

1) **Title of the article:** The title of the article in the language in the one that is written the article and in brackets the title in English. In this way for example if the article in Spanish and the summary is translated to English it will be: Título (Title)

2) **Author and place of the author's work:** it will be written first the surname and then the name, separated by a comma. The place of the author's work should be added and if the author is a registered member in the Comunidad Virtual Veterinaria his/her **member name** or nick will be put at the end of his/her work place. As it can have several authors, it will be used as divider the two points ":" to separate the author of their address and a semicolon ";" to separate the different authors this way: autor1: place of work of autor1; autor2: place of work of autor2; ...

3) **Key words:** the key words should be sent with the summary. They will be from 3 to 10 in order to help to the making of the article. The key words are the group of terms that will be useful to register the article in certain databases. This way, when an investigator is interested in a topic, if it introduces certain words in the page of database search, the article will appear among the excellent bibliography. The key words will be written in the two languages of the title (Spanish and English, Portuguese and English, English and Spanish), separated by a comma "," this way: palabra1 word1, palabra2 word2, palabra3 word3, palabra4 word4, ...

4) **Summary:** It will be written in the two languages of the title, becoming first the summary in the language which is written the article and later in the following paragraph the translated summary. The text of the **summary** is recommended to not exceed **250 words**. It should give an idea of the entirety of the work. It will include the most prominent results and the main conclusions. It should not include more than five bibliographical items. The summary should be the most informative thing possible to <sub>2</sub>

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guide the reader to identify the basic content of the article in a quick and exact way and to determine the relevance of the content of the article. It should express in a clear and brief way the objectives and the reach of the study, the basic procedures, the analytic methods, the main discoveries and the conclusions. The investigation should be located in time and place; to present precise numeric results and to indicate the limits of validity of the conclusions. It should be edited in third person, last time, except the conclusive sentence; exclude abbreviations and bibliographical references. It will put on like it continues:

The summary (in minuscule)

(line jump)

This is the summary...

(line jump)

Abstract (in minuscule)

(line jump)

This is the abstract...

1) **Type of Work:** to explain the type of work which is about, for example about investigation, revision, thesis, doctoral thesis, confers, report, revision, short communication, poster, clinical cases, professional opinions, education and technician, popularization or another. In case of previous publications the author or person who facilitates them because of being authorized will say the source clearly: magazine, congress or URL adress.

2) **Description of the resources:** brief description of the resources (approximately) it is thought to use in the design of the work (only text, graphics, figures, pictures, videotape sequences or audio, etc.) as well as the dear space of storage it will be used.

### **Complete works**

Besides the data already suitable for the summary, the complete work is recommended to structure in:

- Introduction
- Material and Methods (or Clinical Case)
- Results
- Discussion
- Gratefulness
- Bibliography
- Iconography

This only is a recommendation, it is not obligatory, since works will be admitted with other structures.

**1)** you will be able to send the work preferably in text format Microsoft Word or RTF (Rich Format Text) just as you would make it for a traditional medical or veterinary magazine.

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**The type of advisable letter** is Normal Arial with 12 points size.

The **charts** should be carried out with the tool -chart - (not with the use of tabulators and drawing lines or text squares). macros should not be included.

The **bibliographical references** can be the traditional ones or Internet links.

With regard to the traditional ones they will adapt to the [Estilo del Comité Internacional de Editores de Revistas Médicas de Vancouver](#) o [Normas de Vancouver](#), being preferred the **System name-year** (Harvard), in which the references make an appointment in the text between brackets with the author's last name and the year of publication and they are pointed out at the end of the article ordered alphabetically by the author's last name. However, the **numeric System** will also be accepted (Index Medicus) in which the references will be put in the text with a correlative index and they are pointed out at the end of the article numbered in the order in which they are mentioned in the text. Here we show some examples:

- Periodic publications and in series: Author, with paternal surname and initials of the maternal surname and name. Title of the work. Name of the magazine, abbreviated according to the "international norms" Year; volume (number): pages.
- If the name of the magazine is known worldwide, it is enough the abbreviation, examples: **J Anim Sci**; **Am J Vet Res**; **J Immunol**; **Parasit Today**; **Avian Dis**, etc.
- If it the magazine is local, add the original place, **MV Rev Cien Vet** (Perú); **Rev Inv Pec** (Perú), etc.
- Books and other non serial publications: Author, with paternal surname and initials the maternal surname and name. Title. Edition N° (if it is the first one, it is obviated). publication Place: editorial, Year; Tome, volume: consulted pages.
- Work collective (ed, comp.): for example: Riesco A. Consideraciones for the economic evaluation of technological innovations. In: Ruiz ME, Vargas A. eds. Inform of the 8va General Meeting of RISPAL, Guatemala 1988. Costa Rica: IICA, 1989:361-69.
- Thesis: Author, with paternal surname and initials of the the maternal surname and name. Title. [Thesis Bachellor/Magister/Doctor]. Faculty: University. Year: total pages.

With regard to the references written in Internet, these will try to adapt to the **Norma ISO 690-2**, approved for their publication as an international norm in 1997 and that it was prepared by the Technical Committee of the **ISO TC 46**, Subcommittee 9, in charge of developing international norms for the presentation, identification and description of the documents. Here we show some examples:

- APHIS. [Cómo proteger a Estados Unidos de la Fiebre Aftosa y otras Vesiculares](#), 2002 [Citado 15 Diciembre 2002]. Disponible en: URL: [http://www.aphis.usda.gov/lpa/pubs/fsheet\\_faq\\_notice/fs\\_ahfmdpre\\_sp.pdf](http://www.aphis.usda.gov/lpa/pubs/fsheet_faq_notice/fs_ahfmdpre_sp.pdf)
- Centro Panamericano de Fiebre Aftosa. La Fiebre Aftosa, 2004. Disponible en: URL: <http://www.panaftosa.org.br/novo/presenciaclinica.htm>
- Giraud, A. & Gomez, I. T.: Behavior of intertypic recombinants between virulent and Attenuated Aphtovirus Strains in Tissue Culture and Cattle. Journal of Virology. 10; 3789-3794. 2001. Disponible en: URL:

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<http://www.oirsa.org/Publicaciones/SAM/Vol-6-No-02-Anio-2001/SAM-060201-02.htm>

- Ramírez, W.; Antúnez, G.; Yolanda Soler. La tricofitosis. Su tratamiento experimental con Acriflavina al 2%. Rev. Med. Vet. Vol. 18 No.1 302-305. [Citado] Barcelona). 2000, No.1. Disponible en URL: <http://ww.pulso.com/medvet/1-01.htm>

**2)** Another option to make the work is by a program of presentations. For this it is recommended Powew Point. In this case it should not be exceeded 36 slides by work. Since when passing them to web format the images can lose definition (they decrease size and they are compressed to reduce the time of loading) it is preferable to follow these instructions:

- In each slide should not have more than 10 text lines.
- It is preferable big letters.
- The images should have good definition.
- Better to use flat funds, not degraded, neither with having schemed or textures.

**3)** If you want to make your work in another format type, as presentations multimedia, etc. you should contact [redaccion@veterinaria.org](mailto:redaccion@veterinaria.org) by email to know that the program and format you use.

Once the summary or the complete work it is made, send it by email to anyone of these addresses [redaccion@veterinaria.org](mailto:redaccion@veterinaria.org), [redvet@veterinaria.org](mailto:redvet@veterinaria.org) or [colabora@veteinaria.org](mailto:colabora@veteinaria.org) like attached documents, in separate files, one for the text and the others as so many figures you send or you may put them altogether in a file.

If you don't have e-mail you will send a diskette (standard format of PC, HD 3.5'') or a CD-ROM with these files to the postal address:

Veterinaria Organización  
C/Gerona, nº 1 (Esq. Mauricio Moro)  
29006 - Málaga  
España

### **Brief clinical cases**

Independently of the classic clinical works, experimental works, of investigation, of bibliographical revision in form of reports, conferences, free communications, etc., brief clinical cases will be admitted. The idea is to share the case through one, two or more representative images and diagnosis of the lesion or pathology, sending the images, the summarize of the history, diagnosis (presumptive or definitive) and a brief comment that you can accompany or not with two or three bibliographical appointments. They don't necessarily have to be spectacular, novel or complicated clinical cases, the objective is to share them. Remember the phrase that an image has more worth than a thousand words and your case can be interesting for the other members of the [Comunidad](#) or readers.

### **Format of the images**

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The images should be sent in digital format TIFF (.TIF), JPEG (.JPG) or BMP. The images will be in format RGB (16 million colors) or CMYK, and they will have a minimum resolution (until an ideal of 300 points for inch). In the case of files JPEG, the compression will be minimum (maximum quality).

The images will be able to be inserted inside WORD files, but only to orientate. In the case of being inserted in a WORD file, they will also be sent as separate images. The names of the graphic files will be the numeral ones indicative of the figure number (that is to say, 1.tif, 2.tif, etc.).

There is not number limit of images for work, although if they are necessary more than 10 images it should be considered to make Power Point presentation. The images will be sent with name and correlative numeration (it Figures 1, it Figures 2, etc.). Each image will include a text at the bottom of the figure. The images of X-ray, ultrasound scans, TAC and RM they must be scanned in scales of gray and saved in format JPEG. The images of endoscopy must be scanned in colour.

### **Format of the videos**

For shippings of videos put in contact with [redaccion@veterinaria.org](mailto:redaccion@veterinaria.org)

### **Explanation**

These norms respect to the form and the structure are only a recommendation, since the electronic format and the open and innovative character of this portal give us the possibility to be absolutely flexible. Despite that, works will be admitted with other structures, since the final objective is the **exchange of information and formation among Veterinary professionals favoring the communication between authors and readers.**

### **Royalties**

The rights of intellectual property of each article are given by their authors to Veterinaria.org. When subjecting the manuscript, and only in the event of being accepted for publication, the authors accept that the copyright of its article is transferred to Veterinaria.org. Nevertheless, it will be considered all the authorization applications by the authors for reproduction of their articles in other means.

As much the texts as the images will be able to be modified to adapt them to the web page, communicating that Veterinaria.org has registered and protected its contents legally. But those can be disclosed (as it is described in [copyright](#)) and being able to grant access permission for users and libraries, since when supporting Veterinaria.org the free access to the literature scientific this copyright requests the respect of the moral rights, mainly the recognition of its responsibility and the respect to the integrity of the work, avoiding inside possible alterations, translations or falsifications.

As **REDVET** and other sections of Veterinaria.org are **an electronic publication of scientific character** that publishes investigation works or revision articles and other complete texts, the high-priority objective of the authors and Veterinaria.org is to achieve the biggest diffusion of the articles, for which the authors give Veterinaria.org their rights, only in exchange for the intellectual, moral and labor recognition. Since on the other hand the biggest scientific production is financed with public money - universities, hospitals, investigation centers, etc. and it is also consumed in their

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majority by the users in public centers - in the libraries or other forms of distribution of the information. Moreover, it is not a matter of leisure or entertainment. It is a strong social interest, for their scientific and cultural character.

None of the veterinarians who work in the portal, very permanently or in a sporadic way, charge anything for it, because the philosophy is sharing. Those who work in the summary, classification and the manufacturing of the magazine **REDVET**, the members of the team of writing, as well as neither the members of the scientific collaborating team, are all voluntaries who make it altruistically pararell with our habitual veterinary activities. This is the philosophy with which Veterinaria.org was born and we will follow it maintaining while we can.

The other members who can participate in the lists, forums, as authors, etc., equally collaborate contributing altruistically contents, texts, images, videos for the voluntary desire of continuing making grow of this place, because in this place, in the Comunidad Veterinaria, we share as good and solidary colleagues.

### **Support to the open access**

From the creation in 1996 Veterinaria.org and therefore **REDVET**, bet for the the access open to the scientific literature or Acceso Abierto. that means that the users can read, discharge, copy, distribute, print, look for, or connect the complete texts of the scientific articles and use them with any other legitimate purpose, without other financial, legal or technical barriers more than those that Internet supposes in itself. The only restriction for its reproduction and distribution, and the only paper of the copyright in this environment is to grant the authors the control on the integrity of its work and the right to be appropriately grateful and mentioned.

### **Currículum vitae**

It is not obligatory but we recommend that each author sends a brief currículum vitae and a personal picture that will be published in the "[currículum de los autores](#)" section.

If the author is a registered member in the [Comunidad Virtual Veterinaria](#) we will thank that he makes reference to his **member name** or nick in the **Comunidad**. This will speed up the revision process and it will facilitate the related link.

### **Publication - rejection of articles and pursuit**

If it is an arbitrated publication the final decision of determining if a work is or not of interest to be published, the [Comité de Redacción](#) will be able to request advice to the [Comité Científico](#) and even to **external reviewers**.

The works accepted to be published in **REDVET** are revised and evaluated for at least two people of the [Comité de Redacción y Científico](#) integrated by veterinarians of grateful prestige in different areas but mainly with a wide trajectory and experience in Internet and that habitually acts with an approach of great flexibility, leaving freedom of speech, as much in the content as in the form, since the intention is to **propitiate that the published articles can open roads of dialogue through the forums webs and the exchange professional's professional lists**. Since we believe that the best audit, the **best revision of experts** is the exchange among all, it will be the **Comunidad Científica Veterinaria** in its entirety who acts as a gigantic jury.

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As consequence of the first revision the **Redacción** will make, by means of email to the first author (or the author in charge of the correspondence with **Veterinaria.org**), an acknowledgement of receipt of its manuscript together with the appreciation of **acceptance** of the work for its publication, **rejection**, or **modification proposal and improves**, with specific indications for its new revision and eventual publication, assigning him **a reference number interns** that will serve to be able to make a **pursuit** of the process of the article during the previous phase to its publication and that equally will be good to request the perseverance or certification once published.

In agreement with the character and the objectives of **REDVET**, they will be exempt of this procedure, the works that members of [entidades asociadas o colaboradoras](#) that already maintain with **Veterinaria.org** an agreement and have their **own Scientific Committee of Appraisers** and that in execution of the evaluation objectives they already are recommended by their tutors to be published, to consider that the evaluation procedure and approval is enough to assure its quality.

It exists the option that works which are not considered scientific, technic or professional, and therefore not capable to be published in the specific professional part of the **Comunidad Veterinaria** or **REDVET**, can be published as popularization articles in the public part of **Veterinaria.org**. Anyway this circumstance would be communicated to their authors.

Nevertheless the **Comité de Redacción** is reserved the right of rejecting any article especially if it doesn't complete the [Normas de Condiciones de Uso y Acceso de Veterinaria.org](#) and in those cases that exist any doubt on the form or content we will consult the approaches of the **International Committee of Directors of Revistas Médicas**, acquaintances as [Normas de Vancouver](#).

If exists any doubts contact with [redaccion@veterinaria.org](mailto:redaccion@veterinaria.org)

### **Responsibility**

It is important to highlight that **the responsibility of published works relapses exclusively in their authors**. All the articles are signed, All the articles are signed, with what each one reflects the opinion of their authors and Veterinaria.org does not take responsibility of the criteria for them exposed.

The authors should make consist expressly if the article or their fundamental content has not been published previously, and that it has not been remitted to other magazines for its consideration, so much for printed publication as electronic. If not **it is presupposed their originality and their full responsibility**, so much of the text as the images that accompany for their illustration.

Therefore it is reiterated that it will be given special preference to **original and unpublished works**. However works that had already been presented in written form or oral and that turn on any aspect of the Veterinary one, will be accepted. In case of previous publications the author or person that facilitates them because of being authorized will say the source clearly: magazine, congress or URL adress. The **Comité de Veterinaria.org** habitually acts with an approach of great flexibility, with the intention that the published articles can open roads of dialogue through the forums webs and the [listas profesionales de intercambio profesional](#) (Exchange professional's professional lists), just as it is explained in [Unas reflexiones sobre las peculiares características de REDVET](#) (Some reflections on the peculiar characteristics of REDVET) and in the different texts of <http://www.veterinaria.org/n010105.html>

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To understand better this philosophy it must be reminded that **REDVET**, although it has enough own entity, it should be framed in the context of the **Comunidad** in which is integrated and for we suggest to read the [Presentación del sitio Web para los veterinarios iberoamericanos](#) (Presentation of the place Web for the Ibero-American veterinarians)

### **Confidentiality**

As for the [Política Privacidad y tratamiento de los datos de carácter personal](#) (Political Privacy and data treatment of personal character) for the authors is the same one that for any other registered member, with the only exception that their professional data and email will be able to facilitate to the veterinary entities with those that **Veterinaria.org** maintains agreements of collaboration. Equally the personal and professional data that each author facilitates when sending his resume, will be published, unless expressly he manifests the opposite.

### **More information**

To know more about the [características propias de REDVET](#) (own characteristic of REDVET) to read the [presentación de REDVET](#) (presentation of REDVET) from where you can enlarge navigating for their content and pulsing on the different links, equally it is recommended to read the wide information picked up in <http://www.veterinaria.org/n010105.html>

For any doubt on **REDVET** you can write to [redvet@veterinaria.org](mailto:redvet@veterinaria.org)

For doubts on Veterinaria.org you can see the section [Contactar](#) (Contact) or you can write to [info@veterinaria.org](mailto:info@veterinaria.org)